



“Where parents and teachers work in unity to serve the best interest of our children”

DMCS PTO Meeting Agenda

Dixon Montessori Charter School – Parent Teacher Organization

Wednesday, September 18, 2019 @ 6:45pm

In Attendance: Lexie Padilla, Katya Rodriguez, Patricia Guizar, Angela Miller, Maribel Valadez, Margartia Lupercio, Tabitha Holman, Christina Peacock, Jenna Robben, Rebecca Valentino, Erika Alatorre, Jen McMillan, Angele Boudreaux, Kelli Fuller, Kelly Winchester, Miranda Castillo, Elba Contreras, Nayeli Salcedo, Tammy Andrews and Michelle Salow.

Meeting Began: 6:45 pm

Approve and Adopt August meeting minutes

Christina Peacock motioned to approve and Tammy Andrews seconded. All in favor.

Adopt Agenda and Additions

Tammy Andrews motioned to approve and Christina Peacock seconded. All in favor.

Officer Reports:

President – Michelle Salow,

DMCS Board Meeting Recap: Board recap can be found on Facebook page. One open position and taking applications. Ms. A gave a presentation and Mr. Ernst has begun Teacher Observations. 94 % of teachers will have credentials by next year. Level 2 TB Test will be effective January, 1, 2020.

Co-President – Ms. Angie, A few teachers still need PTO reps. One question was asked about max amount of money a teacher can request. PTO determined there is no cap/max however there is a budget.

Vice President – Shaina Waller, No updates

ELAC President – Ms. Angie recap of last week’s meeting; Assessments for ELPK for State of California. Each parent must be notified of ELPK and if prior student took CAS they too are notified of the progress. Next ELAC meeting is 10/23.

ELAC Vice President – Margarita Lupercio

Secretary – Miranda Castillo, State your name therefore meeting notes are accurate.

☐ Treasurer's Report

☐ Tammy Andrews

☐ **Fund Reimbursement / Teacher Requests –**

	Teacher	Room	Items	Total	Type
1	Ms. Mauro	Rm 4	Nat Geo, Geo Bee registration fee	\$120.00	to be reimbursed
2	Ms. Linh	Rm 15	Letter game and rhyming bingo	\$19.09	to be reimbursed
3	Ms. Melissa	Rm 5	Sets of readers from Scholastic	\$327.37	Scholastic Dollars?
4	Ms. Autumn	Rm 17	Whooo's Reading membership	\$319.00	to be reimbursed
5	Ms. Autumn	Rm 17	10 copies of Phantom Tollbooth	\$80.44	to be reimbursed
6	Ms. Angie	Rm 15	Powtoon power point for staff	\$72.00	to be reimbursed
7	Ms. Stanley	Rm 3	Electric pencil sharpener	\$28.07	to be reimbursed
8	Ms. Bee		Classroom Mail Center	\$177.99	to be reimbursed
9	Ms. Bee		Spelling City	\$69.25	to be reimbursed
				\$1,213.21	

1. Rebecca Valentino motioned to approve out of academic enrichment line item. Angele Boudreaux seconded. All in favor.
2. Rebecca Valentino motioned to approve out of academic enrichment line item. Angie Miller seconded. All in favor.
3. This was voted on in the August meeting Jennifer Collins motioned to approve out of Scholastic Dollars. Angele Boudreaux seconded. All in favor.
4. AR program is doing this therefore it seems redundant. Requesting additional information about the Whooo's Reading membership and how many kids will have access to it.
5. Angele Boudreaux motioned to approve out of academic enrichment line item. Christina Peacock seconded. All in favor.
6. Angele Boudreaux motioned to approve out of academic enrichment line item. Pati Guizar seconded. All in favor.
7. This was voted on in the August meeting. Amanda Dannenberg motioned to approve the electric pencil sharpener out of the academic enrichment budget not to exceed \$40. Angele Boudreaux seconded. All in favor.
8. Angele Boudreaux motioned to approve out of academic enrichment line item. Pati Guizar seconded. All in favor.

9. Tammy Andrews motioned to partially approve out of academic enrichment line item. Nayeli Salcedo seconded. All in favor.

New Business

- WOW Week and International Walk to School Day 9/30 - 10/4 with 10/2 being the National WOW day! Charms and raffle tickets available and 2-3 names drawn for prizes.
- Still looking for Fundraising Chair and WOW point person. The WOW liaison will communicate with our contact at Safety Route 2 School (SR2S).
- Thank you to the Hennigan family for building our new lost and found!

Chair/Sub-Committee Reports

Fundraising, Vacant

- Box Tops - Tammy Andrews** – Currently approximately \$32, All Due by 10/15
- Spirit Wear** – order has been placed with Ink Monkey, to be delivered the week of 9/23
- Cookie Dough** – We will need volunteers on 9/26 from 10am -6pm. Cookie Dough will be delivered between 10:00 and 10:30 am. All cookie dough **must be picked up**, we are not able to store orders
- Baskin Robbins** family ice cream night – \$140 Donation from 9/25 event. Next ones are 10/23, 11/20 from 6-9pm
 - We will plan January – May dates later in the fall
- Kona Ice** – October 24th at cross country meet 2:30-4:30
- Cenario's Pizza** held on 10/16 from 5-8pm
 - We will plan a second fundraiser for spring, possibly in March.
- Academic Enrichment. Jorjet Potier.** No updates
- Volunteer. Christina Peacock** – Open to ideas to make volunteering easier. Will send out Events for Sign up Genius 2 weeks or more in advance to give time for parents to volunteer.
- Fall Festival. Stefanie Switzer** – Scheduled 11/16, Stephanie will be out of town and needs back up to help coordinate on that day.
- Site Beautification. Charlie Baumbach** –
 - Recycling. Jenna** – Gave \$600 but it hold approximately \$140 for petty cash. PTO agrees it needs to be documented and receipts given for purchases made with petty cash.
- Garden. Alli Hietbrink** – Clean-up day September 21st. She has planted more plants and bulbs. Needs help with watering. Wants to put in pebble pathway. PTO concerned pebble pathway is not ADA compliant. Will verify with Ben Ernst.
- Review Committee. Jen Collins** – January 2020. 2017 bylaws passed down and will received zip file to review.
- Scholastic Book Fair/Fall. Ashley Hargrove** – November 4-8 during parent conferences
- Publicity/Tech. Erika Alatorre**- Newsletter printed and sent home; however PTO stated no more paper.
- Spirit/Social. Elba Contreras (Nayeli, co-chair)**-
 - Uniform exchange** – Friday, September 20th, bring shoes too.
 - Room Parent** – Almost every room has a room parent.

- Family Game Night** – 9/19 at 5:30-7:30pm – Needs more games and help. Buy snacks and will be reimbursed. Also, will have a Diaper Derby.
- Movie Night** – 10/17 from 6-8pm – Need to find out if school must purchase rights to movie.

- Other Business** – Will send out a poll for optional dates for the November and December meetings.
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Next ELAC meeting to be held October 23, 2019 at 6:30pm in Rm. 15

Next PTO meeting to be held on October 22, 2019 at 6:30pm in the MPR

Meeting Ended: 8:20 pm
