



“Where parents and teachers work in unity to serve the best interest of our children”

DMCS PTO Meeting Minutes

Dixon Montessori Charter School – Parent Teacher Organization

September 11, 2018 @ 6:30pm

Meeting Began @ 6:36pm

Attendance: Carlyn Jaeger-Sliben, Michelle Salow, Stefanie Switzer, Rebecca Valentino, Annette Sparks, Jen & Charlie Baumbach, Shaina Waller, Aaron Waller, Jennifer Collins, Jenn Fields, Kristen Brand, Patricia Guizar, Jenna Florent, Angelica Quach, Vanessa Larios, Rhonda Cano, Kelly Winchester, Jenna Robben, Jezabel Corona, Amanda Dannenberg, Angele Boudreaux, Robin Ferguson, Jorjet Potier, Ben Ernest

- Approval of August Meeting Minutes** – motion to approve by Shaina, second by Angele. All present were in favor.
- Adopt Agenda and Additions** – add Angele to discuss prior year volunteer stat collection
- Officer Reports:**
 - President-** Carlyn Jaeger-Sliben
 - DMCS Board Meeting Recap – Mr. Ernest presented the Charter Renewal
 - Co-President-** Robin Duncan, no update
 - Secretary-** Michelle Salow, no update
- Treasurer’s Report:**
 - Financial Report/Budget-** Jorjet Potier - \$36.08 from Amazon Smile and \$199.00 from spirit shirts to be deposited into Academic Enrichment. Future deposits from Amazon smile to be deposited into Academic Achievement. Motion to approve Amazon Smile deposit by Angele, second by Rebecca. All present were in favor. Motion to approve spirit shirt deposit by Jorjet, second by Jezabel. Discussion to apply to spirit, but all agreed on academic enrichment.
 - Jorjet encourages everyone to use Amazon Smile when ordering from Amazon.
- New Business**
 - Teacher/Fund Requests** – Jorjet Potier
 - Shaina – laundry baskets \$10.65 to be paid out of Misc. Motion to approve by Stefanie, second by Shaina. All present were in favor.
 - Carlyn – safety flags and stop signs \$80.52 to be paid out of Misc. Motion to approve by Stefanie, second by Michelle. All present were in favor.

- Carlyn – plastic panels for tri-fold \$80.09 to be paid out of Beautification. Approved by chair.
- Angele- movable bookshelf \$65 (denied); Ikea Shelving \$78.83 to be paid out of Academic Enrichment. Motion to approve by Rebecca, second by Jezabel. All present were in favor.
- Ryan (PE Teacher) – request for 2 large white boards. Can we buy white boards and make a stand or come up with creative alternate option? Or work with Mr. Ernest to have DMCS replace. Motion to deny by Stefanie, second by Jen B. All present are in agreement.
- Mara (5th grade) – Set of 23 books \$137.77 (denied)
- Ms. Perfecto – Ikea Stools (to be paid by Rhonda Cano). Annual subscription to Brain Pop \$99.00 to be paid out of Academic Enrichment. Motion to approve by Shaina, second by Jezabel. Majority present were in favor.
- Ms. Allison K/1 \$28.00 for Magnatab (to be paid by Jen B)
- Ms. Valerie K/1 \$28.00 for Magnatab (to be paid by Jorjet)
- Ms. Robin K/1 \$28.00 for Magnatab (to be paid by Shaina)
- Ms. Heather K/1 \$28.00 for Magnatab (to be paid by Michelle)
- Ms. Robin K/1 bench for computer work station \$231.27 to be paid out of academic enrichment. Motion to approve by Jezabel, second by Jenna R. All present were in favor.
- K/1 group – lap harp for Mr George \$68.45 to be paid out of academic enrichment. Motion to approve by Jezabel, second by Shaina. Table-top easel \$42.40 and whisper phones \$154.58 to be paid out of academic enrichment. Motion to approve by Stefanie, second by Amanda. Mortar & pestel set for each K/1 class \$64.36 to be paid out of academic enrichment. Motion to approve by Stefanie, second by Jorjet. Memory cups \$155.02 to be paid out of academic enrichment. Motion to approve by Jezabel, second by Charlie. Scholastic readers for take-home \$280.00 to be paid out of academic enrichment. Motion to approve by Jenna R, second by Jenna F. All present were in favor.
- Ms. Autumn (6th Grade) annual membership for 2 6th grade and 1 4th grade class (70 students) for reading comprehension \$500.00 to be paid out of academic enrichment. Motion to approve by Jezabel, second by Stefanie. Majority present were in favor.
- Ms. Jamie – Sunshine committee provides snacks, water, soda, gift cards, etc to boost morale within the staff. \$1,000 (denied) please re-visit later with an itemized listing. Also look to partner with spirit/social
- Charter Renewal Update**- Mr. Ernest. The next board meeting is 10/18, followed by the final meeting on 11/1. Working on a report which will include teacher retention, absences, test scores, volunteer info, etc. which is due 9/20
- Dragonfly Dinner** – Mr. Ernest/ Amanda Dannenberg. Discussion whether to include alcohol. Mr. Ernest asked staff for their recommendations at the last staff meeting, response was split. Recommendation to have a dinner/dance and keep fundraising separate.
- # of Volunteers** – Angele. Need to check sign-up genius, prior PTO meeting minutes, etc to gather volunteer stats of the past 3 years. Moving forward we should document volunteer info in PTO meeting minutes. Needed as part of our Charter Renewal. Due 9/13.

Chair/Sub-Committee Reports

- Fundraising**- Cassie Horak

- Box Tops-** Tammy Andrews – going on now. Need Pringle cans to make rocket ships
 - Cookie Dough-**Cassie Horak – going on now, due 9/17
 - Baskin Robbins-** Cassie Horak - date tbd
 - Academic Enrichment-** Jennifer Collins, no updates, low on funds due to mass amount of fund requests
 - Fall Festival/ Field Day-** Stefanie Switzer – 10/13 from 2-5pm in MPR and out front. Sign-up Genius to go out later this month.
 - Site Beautification-** Jennifer Baumbach – poles have been painted
 - Review Committee-** Rebecca Valentino – no update
 - Scholastic Book Fair Spring/Fall-** Ashley Hargrove (not present) – November 5-9, 2018
 - Garden-** Erica Elizade (not present) – work order in to the District regarding unsafe tree that split. No access to the garden.
 - Recycling-** Jenna Florent – working in lunch room to recycle milk cartons, need additional volunteers to monitor, teaching kids to make recycling a routing, long term goal is zero waste
 - Spirit/Social-** Shaina Waller – 40-50 kids participate in WOW Wednesday. Kiwanis to donate 10 scooters and SR2S to donate 10 helmets. The uniform exchange will begin 9/14 (before & after school)

 - Other Business** - none

 - Adjourn @ 8:05pm**
 - Next Meeting:** Tuesday, October 9, 2018 @ 6:30 pm
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