



“Where parents and teachers work in unity to serve the best interest of our children”

DMCS PTO Meeting Minutes

Dixon Montessori Charter School – Parent Teacher Organization

Tuesday, December 12, 2017 @ 6:30pm

In attendance: Erin Jefferson, Michelle Salow, Robin Duncan, Angele Boudreaux, Rhonda Cano, Shaina Waller, Jennifer Collins, Stefanie Switzer, Tammy Andrews, Carlyn Sliben, Jenni Morris

Meeting began at 6:32 pm

The minutes from the November meeting were approved by Angele Boudreaux and second by Rhonda Cano. All present were in favor

Adopt Agenda and Additions

Addition: vote for new Spirit Committee Chair. The agenda was approved / adopted by Angele Boudreaux and seconded by Tammy Andrews. All present were in favor. Tonight's agenda was adopted.

I. Officer Reports:

- a. **President – Erin Jefferson** – no updates. Angele to provide notes from 11/29 School Board Meeting. 1. Steve from DUSD gave update on playground equipment. To be installed over Christmas break. 2. Planning to begin early 2018 for update to the alarm/all call system. Possibly completed over summer. 3. Parent address concerns regarding dispensaries in Dixon. Ms. Joanne will review DMCS policies for staff and students. 4. PTO to help coordinate an assembly regarding the dangers of drug abuse. 5. Schools Choice Week is in January. Need help promoting this event.
- b. **Co-President – Robin Duncan** – no updates
- c. **Secretary – Michelle Salow** – no updates

II. Treasurer's Report – Angele Boudreaux

- a. **Financial Report/Budget:** Ms. Sheri's books to come out of academic enrichment \$46.21

III. New Business

- a. **Teacher Requests:** Ms Sanchez (4th grade) request for \$330 for 1 session at powerhouse science center with 5 chaperones. This would help offset the expense to DMCS. Motion

to approve by Stefanie Switzer, second by Carlyn Sliben. To be paid out of staff requests. All present were in favor.

- b. Ms. Hefner request \$148.50 for the read naturally program 3.0 (audio books, worksheets). Motion to approve by Tammy Andrews, second by Angele Boudreaux. To be paid out of academic enrichment. All present were in favor.
- c. Upcoming Events
 - IV. 12/13 Winter Sing
 - V. 12/14 Baskin Robins night
 - VI. 1/26 PJ/Movie Night 6-8:30 pm
 - VII. 2/1 Sharing/Math Night
 - VIII. 2/6 Mary's Pizza Shack Night
 - IX. 2/7 Ms. Penny's Retirement Party (custodian)
 - X. 3/8 Family Lego Night 6-8pm
 - XI. 3/17 Dragonfly Dinner and Auction
 - XII. 4/20 School-wide Sock Hop Dance
 - XIII. 4/22 Recycle Day
 - XIV. 4/26 Talent Show
 - XV. 5/3 Spring Sign & Book Fair
 - XVI. 5/8 Teacher Appreciation Day
 - XVII. 5/11 May Fair Day
 - XVIII. 5/25 Parent Appreciation Breakfast
 - XIX. 5/30 Field Day
 - XX. Schools Choice Week (help DMCS promote this)
 - XXI. (Pending) Red Ribbon Week, possible assembly to educate students on Smoke & Drug Free Campus / Life

XXII. Chair/Sub-Committee Reports

- a. **Academic Enrichment** – Jennifer Collins – *no update*
- b. **Field Day** – Stefanie Switzer – *possible petting zoo, photo booth*
- c. **Book Fair** – *update from Rhonda, next book fair on May 3rd*
- d. **Fundraising** –
 - i. Baskin Robbins – *12/14/17 from 6-9pm*
 - ii. Papa Murphy's (monthly) – *no update*
 - iii. Box Tops – Tammy Andrews - *\$618.40. Next contest Jan/Feb*
 - iv. Amazon Smile - *\$33.11 credited to staff requests*
 - v. Mary's Pizza Night – *Stefanie provided contact info to Rhonda. Scheduled for 2/6*
- e. **Site Beautification** – Jennifer Baumbach – *painting lines, parents helping spread bark & possibly other projects. Discussion of adding bench and succulent garden.*

- f. **Review Committee** – Rebecca Valentino – no updates
- g. **Spirit/Social** – voted for new chair. Motion to nominate Shaina Waller by Rhonda Cano, second by Erin Jefferson. All present were in favor. Shaina Waller is now the Spirit/Social committee chair.

Shaina Waller

Rhonda Cano

Carlyn Sliben – can assist as needed

12/13 – announce Baskin Robins night at Winter Sing. To be held 12/14

1/26 - PJ's Movie Night 6-8:30. Need to meet with Ms. Joanne. Popcorn, pizza, water

2/1 – Sharing/Math Night

2/6 – Mary's Pizza Shack fundraiser. All day, order take-out food for the teachers.

Possibly purchase gift cards so we can also order food for the retirement party.

2/7 – Ms. Penny's Retirement Party, suggestion to purchase potted plant as gift from the PTO.

Confirm Next Meeting Date: January 9, 2018 @ 6:30 pm

Meeting adjourned at 7:10 pm
