



“Where parents and teachers work in unity to serve the best interest of our children”

DMCS PTO Meeting Minutes

Dixon Montessori Charter School – Parent Teacher Organization

Tuesday, November 14, 2017 @ 6:30pm

In attendance: Erin Jefferson, Michelle Salow, Robin Duncan, Angele Boudreaux, Taylor Mahrer, Rhonda Cano, Patricia Guizar, Shaina Waller, Jennifer Collins, Jenn Fields, Deanna Torres, Stefanie Switzer, Tammy Andrews, Brian Horak, Jezabel Leslie

Meeting began at 6:33 pm

Adopt Agenda and Additions

The agenda was approved / adopted by Jenn Fields and seconded by Shaina Waller. All present were in favor. Tonight's agenda was adopted.

The minutes from the October meeting were approved by Rhonda Cano and second by Brian Horak. All present were in favor.

I. Officer Reports:

- a. **President – Erin Jefferson** – School Board meeting update: Math Night has been canceled, there is now breakfast available in the MPR, possible need for a school nurse
- b. **Co-President – Robin Duncan** – staff appreciates the PTO, thank you for the lunch, book fair went great
- c. **Secretary – Michelle Salow** – no updates

II. Treasurer's Report – Angele Boudreaux

- a. **Financial Report/Budget:** We earned \$1,985.26 in scholastic dollars. We have recovered some of the bounced checks from cookie dough/spirit shirt orders. Patty has turned in receipts but they are not included on this report.
- b. Motion to move \$145.41 from Fall Festival to Field Day by Tammy Andrews. Second Jezabel Leslie. All present were in favor.

III. New Business

- a. **Teacher Requests:** Ms. Sheri is requesting an amount not to exceed \$69 to order Bob book sets 2-5. Motion to approve by Rhonda Cano, second by Shaina Waller. To be paid out of staff requests. All present were in favor.

- b. Need volunteers to coordinate Science Night, 3/8/17. Call Explore It in Davis (traveling science show). Shaina Waller and Rhonda Cano will take this on under Spirit/Social committee. Additional tasks include Lego night, dance, animal assembly, movie night. Plan to change bulletin boards each season.

IV. Chair/Sub-Committee Reports

- a. **Academic Enrichment** – Jennifer Collins – no update
- b. **Fall Festival** – Stefanie Switzer – positive feedback about use of front parking lot and MPR.
- c. **Book Fair** – Ashley Hargrove (not present) – update from Rhonda, went well with volunteers, will not accept checks in the future, next book fair on May 3rd
- d. **Fundraising** – Brian Horak for Cassie Horak
 - i. Baskin Robbins – 12/14/17 from 6-9pm
 - ii. Cookie Dough Chair – still a few orders at their home
 - iii. Papa Murphy's (monthly) - \$41 this month, next is 12/4. Banner has been ordered.
 - iv. Box Tops – Tammy Andrews - \$618.40
 - v. Encourage use of Amazon Smile for black Friday shopping
 - vi. Mary's Pizza Night – Stefanie provided contact info to Rhonda
- e. **Site Beautification** – Jennifer Baumbach and Pat – working on painting of curbs (Brian recommend requesting paint from School District office). Donation of bark from Dixon Landscape is forthcoming. Will need volunteers. Can we offer incentives to get more volunteers to help with the maintenance and upkeep of garden? Mr. Ernest has pics of moving garden to inner courtyard. Ms Jenna starting recycling program.
- f. **Review Committee** – Rebecca Valentino – will review bylaws in mid-January
- g. **Spirit/Social** – Jennifer Felix
 - Shaina Waller – Ms Kemp and Ms Autumn grateful for mummified chickens
 - Rhonda Cano
 - Patricia Guizar

Confirm Next Meeting Date: December 12, 2017 @ 6:30 pm

Meeting adjourned at 7:36 pm
