



"Where parents and teachers work in unity to serve the best interest of our children"

DMCS PTO Meeting Agenda

Dixon Montessori Charter School – Parent Teacher Organization

Wednesday, December 14, 2016 @ 6:30pm

I. Adopt Agenda and Additions

In attendance: Stefanie Switzer, Tammy Andrews, Amanda Dannenberg, Ashley Hargrove, Angele Boudreaux, Ben Ernest, Brian Horak, Rebecca Valentino

Angele motioned adopt the agenda. Stefanie seconded the motion. All were in favor. The meeting agenda was approved.

II. Approve Prior Meeting Minutes

Stefanie motioned to approve the minutes from the November PTO meeting. Amanda seconded the motion. All were in favor and the minutes were approved.

III. Officer Reports:

- a. President – Brian Horak

Nothing to report.

- b. Co-President – Ms. Jamie

Nothing to report for this position.

- c. Secretary – Kristen Brand

Nothing to report for this position.

- d. Dean of Students – Ben Ernest: Special Report on School Board meeting

Mr. Ernest reported on the discussion from the DMCS School Board meeting held on December 13th. The DMCS school board has proposed closing DMCS Middle School. They have recommended DMCS become a school hosting the grades Transitional Kindergarten through 6th grade. This would align the DMCS curriculum with other Dixon elementary schools. DMCS would also have 1 full class of Transitional Kindergarten students rather than the current integration into the K/1 combination classes. A special meeting to continue the discussion will be scheduled in early January. All DMCS parents are encouraged to attend.

IV. Treasurer's Report – Angele Boudreaux

- a. Financial Report/Budget:

The Baskin Robbins fundraiser in November made \$51.96. The November Pizza fundraiser made \$75.00. New spending sub categories were created under the major categories to help provide additional detail on spending and fundraising efforts. These will allow PTO to be more efficient in future decisions.

V. Old Business

- a. DMCS Sign/Mural

Brian has been coordinating the installation. Mrs. Joanne will coordinate with DUSD to install the sign.

VI. New Business

- a. Teacher Requests

DMCS Staff representing TK through 5th grade requested \$400 to be used toward the purchase of a Tumblebook Subscription. The \$400 would be half of the subscription cost. The remainder of the subscription cost would be paid by DMCS as approved by Ms. Joanne. A Tumblebook Subscription can be used by all students at school and at home. Rebecca made a motion to approve \$400 from Academic Enrichment to provide \$400 toward the cost of a school wide Tumblebook subscription. Stefanie seconded the motion. All approved.

- b. Spring Book Fair Chair
Position is Open
- c. Field Day
Field Day Chair will be Stefanie Switzer. All approved.

I. Chair/Sub-Committee Reports

- a. **Site Beautification** - Rebecca Valentino
A DMCS School representative is still needed for the onsite recycling coordination. Rebecca has been working with Ms. Kemp and the DMCS Leadership students to collection donations to accomplish beautification projects.
- b. **Social/Spirit – Courtney Hennigan / Missy Balance**
The DMCS K-5 dance cost \$230 to purchase over 100 beach balls and 600 glow sticks. Dixon High School Students volunteered as DJs, Dance MCs, Door / Welcome people and more! The dance was a huge success and all the families in attendance had a blast!
The next Spirit event will be family Lego Night on January 19th.
- c. **Fundraising** – Cassie Horak/Missy Balance
 - i. Baskin Robbins
Baskin Robbins would not commit to a new date to host a fundraising night for January. It remains TBD. \$51.96 was raised during the November fundraising night.
 - ii. Papa Murphy's
Papa Murphy's every Tuesday 11:00 am to 8:00 pm. \$75 was raised during the November fundraising night.
 - iii. Box Tops \$649 - Tammy Andrews
Box tops earned \$649 during the last collection. Ms. Sanda's class won. They earned a hot cocoa and cookie party. Continue to collect Box Tops to earn a class room reward during the next competition.
- d. **Additional Chair Reports**

II. Confirm Next Meeting Date: January 10, 2017 @ 6:30 pm

Meeting adjourned at 7:36pm.

DECEMBER budget for 2016-2017 School Year

\$

10,091.73

Percentage	Budget Item	Budget Amounts	Available	Spent
13%	Academic Enrichment	\$ 1,272.53	\$ 1,272.53	\$ -
6%	Emergency Funds	\$ 587.32	\$ 587.32	\$ -
(Set Value)	Fall Festival	\$ 848.13	\$ -	\$ 848.13
(Set Value)	Field Day	\$ 1,000.00	\$ 1,000.00	\$ -
5%	Garden	\$ 489.44	\$ 462.01	\$ 27.43
2%	Miscellaneous	\$ 195.77	\$ 195.77	\$ -
4%	Business Expenses and prizes	\$ 391.55	\$ 281.78	\$ 109.77
2%	Scholarships	\$ 195.77	\$ 195.77	\$ -
20%	Spirit: Kids (Assemblies, Family Nights,)	\$ 1,957.74	\$ 993.95	\$ 963.79
10%	Spirit: Staff Appreciation	\$ 978.87	\$ 858.94	\$ 119.93
20%	Staff Requests	\$ 2,182.30	\$ 1,860.68	\$ 321.62
18%	Carry Over for 2016-2017	\$ 1,761.97	\$ 1,761.97	\$ -
	Site Beautification and Recycling **	\$ 621.00	\$ 621.00	\$ -
100%			\$ 10,091.73	\$ 2,390.67

** Earmarked money earned directly from Recycling