

“Where parents and teachers work in unity to serve the best interest of our children”

DMCS PTO Meeting Agenda

Dixon Montessori Charter School (DMCS) Parent-Teacher Organization (PTO)
Tuesday October 8th, 2013 6:30 pm
DMCS Campus MPR

Members Present: Donny Everhart, *Chair*, Guadalupe Medina, *Co-Chair*, Kim Scott, *Treasurer*, Rebecca Valentino, *Secretary*, Maggie Vieira, *Spirit*, Heather Stokes, *Academic Enrichment*, Lisa Ayala-Hood, *Parent*, Jennifer Ikelman, *Parent*, Lindy Obelleiro, *Parent*, Stacey Galbraith, *Parent*, Justine Granillo, *Fall Festival*, Rhawnie Kraak, *Science*, Missy Balance, *Parent*, Angele Baudreaux, *Parent*, Beth Ockenden, *Physical Education*, Lynnsie Bratton, *Parent*, Melissa Moore, *Teacher*, Jeff Poteet, *Scrip*, Ada Barros, *Parent*, Mark Hesling, *Art*, JoAnn Pereira, *Box Tops*.

1. Welcome/Call To Order 6:35 pm

2. Adopt Agenda and additions: We moved Lynnsie Bratton to the first new business as she had to leave by 7:00.

2. Officer Report (Chair, Co-Chair or Secretary as needed) Donny Everhart, Guadalupe Medina or Rebecca Valentino

Treasurer’s Report: Kim Scott: The Budget balance sheet report was off. The previous total was 7,035.18 not .32. The total PTO balance is 15,790.03. Kim sent out a new spread sheet with the different programs reflecting the new money from the Cookie Dough Sales: Profit total was 8,609.00. Attached to the PTO with these minutes will be the new spreadsheet. Kim requests that checks are either given to her for deposit, or to please write on the deposit slip what it is for. The bank statements do not share this information. We haven’t allocated a budget line for Scrip checks. The following small residual fundraising money has been allocated in this way: Pizza money goes to teacher requests, Box Top Money Academic Enrichment, and Spirit Shirt Sales toward Scholarship Funds, we will have to decide where to allocate the scrip money at the next meeting

3. New Business

a. Teacher Requests: There were no teacher requests for this meeting.

b. Fall Festival—Justine Granillo There is a Fall Festival meeting set for Wednesday October 9th at 6:00 pm. Volunteers for the day of the event, and donations are needed. A sign up sheet is up at the front of the school. It was suggested to make signs encouraging parents to sign up! Signs were suggested to be put up where they

are seen by parents dropping off students. After the meeting we added time slots to encourage parents that even 1 hour of time can be helpful.

- c. Extra Curricular Sports—Lynnsie Bratton: Lynnsie is researching and working toward establishing extra curricular sports at DMCS. The goal is to begin with Basketball, Volleyball and Cross Country for next year. Financial start up costs would be for Jerseys and equipment. Donny requested that she have a estimated budget by April so that the PTO can plan for those needs.

4. Old Business: There was no old business

5. Chair reports

- a. Site Beautification Committee: There is currently no Committee Chair

- 1. Garden: Loraine Covello: Lorraine was not able to attend, but sent out a report. “We recently held a second work group in the garden to clean up the remaining boxes for Ms. Heidi, Ms. Robin and Ms Guadalupe. The boxes were emptied, lined with weed barrier, and refilled with soil, compost and top soil. Teachers/students will be planting this week: rainbow chard, cauliflower, romaine, red cabbage, in addition to the broccoli, beets and lettuce planted a couple of weeks ago.

- Ms. Lisa's class will be making signage for the garden, including signs for teacher boxes.

- Thanks to an existing relationship between ACE and a DMCS parent, the garden received a donation of top soil, scrap sign materials and hand tools. Ms. Patty's class is working on thank you cards and they will be delivered to ACE.

- A work colleague had offered us some wood left over from a home project and DMCS grand dad Ray Gracia will be creating benches for us.

- I am applying for a grant this month. Awards will be announced in late winter...cross your fingers for us.

- I will also be submitting applications for the K/1 classes to visit the UC Davis Children's Garden...this field trip was taken last spring and the teachers/kids really enjoyed it and requested to do it again.

- We continue to have wonderful parent support for up-keeping the garden and teacher enthusiasm is increasing too. If anyone is able to volunteer in the garden during lunch recess to provide garden access to students, please contact me: lorainecovello@gmail.com.

- b. Fundraising Chair: Kelly Kosiewicz

- 1. Boxtops and Labels: JoAnn Pereira is planning a box top prep party. Box tops need to be submitted by Nov. 1st. The school deadline will be October 23rd to ensure we meet the deadline.

2. Papa Murphy's: We only made about \$90.00 last month, about ½ of what we normally make. It was suggested that we have stickers or flyers to give out as reminders to the students that it is Papa Murphy Wednesday....Stacy Galbraith volunteered to make Pizza labels for next week. 300 labels by Tuesday!
 3. Cookie Dough: Successful sale: \$8,609.00 sold
 4. Spirit Shirt Sales: 126 shirts sold for the fall festival tie dye fundraiser. Proceeds to go to scholarships. Shirts will be in before fall festival
 5. Scrip: Jeff Poteet (This was accidentally left off the agenda, and Jeff reported last—for organization, this is in the correct location) Jeff and other volunteers will start Thursday having an information table to educate parents about Scrip.
- c. Spirit Chair: Maggie Vieira
1. Spirit Day: the next spirit day will be Halloween. Also coming up in October is Red Ribbon Week, and in November the Teacher Luncheon on November 6th. The sign making with the leadership class wasn't as successful as Maggie had hoped, she didn't quite realize how LITTLE time the students had during lunch. She is looking into organizing a day after school to work with available students to make more signs. The Fall Festival Sign will go up next week.
 2. Spirit Events: The Wildlife Assembly will be held on March 19th. The company has been contracted and we will have a bill soon to pay them.
- d. Academic Enrichment: Heather Stokes
1. Art : Mark Hesling: The first Art After School Opportunity will be Wednesday October 9th at 12:30. There were at least 30 email responses to the program. Mark will work on a list of needed supplies for the art cart so that we can figure out what we can get donated.
 2. Science: Rawnie Kraak has stepped into the Science position. She will meet with Jaycee about possible science needs and ideas for the school. (Science fair was mentioned, as was Genentech grants)
 3. Music: Recorders are needed for Music but a request hasn't been submitted, Ms. Guadalupe will encourage Ms. Shari to submit one.
 4. Physical Education: Beth Murchison: Beth has procured 15 soccer balls for the PE dept. as well as an additional \$500.00 for PE supplies.
 5. Technology: \$8,000 is needed to start a Robotics club at DMCS, Donny is working on some donation requests to some of the clubs in Dixon, and Ms. Krista is also working on some.

6. Library: Jessica Hansen is working daily on organizing the library. Lisa? Worked with her mom on getting the electronic system from Silveyville back the school but it is already in use at another school in Dixon. It is cost prohibitive to buy our own system. Lisa will investigate how much it would cost to go “old school” and use the pocket system.
- e. Publicity Chair: Lisa Perchaz : We are still working out the Kinks. Lisa will submit Fall Festival advertisement to Dixon Patch and the newspaper. Dragonfly Digest submissions need to be to her by Tuesday afternoon to meet the Wednesday Deadline. Please be sure to put For The Dragonfly Digest in the subject line, and send it separately from a string of conversations. If you miss the deadline, please be sure to let her know that you have submitted something and what the information was. The way she can continue to support our PTO efforts! We are still working out why she isn't able to post to facebook. After the meeting Rebecca received some thoughts from Missy Ballance on this which she will share with Lisa.
- f. Review Committee: We still need a Review committee chair.
- g. Volunteer Committee: Donny Everhart, Donny likes to hear the feedback about volunteers and will work on helping to get folks to step up!

MISC: Justine Granillo is very interested in having a Craft Fair at the school this fall/winter. She will work up a proposal as to what the expectations from the school, PTO etc...might be, to present to Ms. Joanne and Kelly K.

Donny wanted to remind DMCS parents to support Dixon and mentioned the Downtown Business Associations Beer Fest. That is this weekend, as well as the Epicurean event coming up.

Lindy Obelleiro has offered to purchase a copy of the film Bully (there is a PG-13 version available) with all the corresponding teaching tools. We discussed that a bullying curriculum was purchase (2?) years ago, or at least was under discussion. I'm not sure where this went from here...

6. Confirm Next Meeting Date, Tuesday November 5th, 2013 ROOM 18

8. Adjournment 8:00

