

"Where parents and teachers work in unity to serve the best interest of our children"

DMCS PTO Meeting Minutes

Dixon Montessori Charter School (DMCS) Parent-Teacher Organization (PTO)
Tuesday March 8th, 2014 6:30 PM
DMCS Campus Room 5 (library)

Members Present: Rebecca Valentino, *Secretary*, Donny Everhart, *Chair*, Guadalupe Medina, *Co-Chair*, Maggie Vieira—*Spirit Chair*, Stacey Galbraith, *Parent*, Kim Scott, *Treasurer*, Angele Boudreaux, *Publicity*, Mark Hesling, *Art*, Jeff Poteet, *Scrip*.

1. Welcome/Call To Order 6:37 pm
2. Adopt Agenda and additions we added the Robotics Club Fundraiser to New Business
2. Officer Report (Chair, Co-Chair or Secretary as needed) Donny Everhart, Guadalupe Medina or Rebecca Valentino Donny addressed the group to state that he doesn't express to us often enough how appreciative the Staff and Teachers are at the school for what we do for them.
3. Treasurer's Report: Kim Scott: We currently have 13,553.59 in our account with some allocations still waiting for receipts or bills to pay against. Ms. Guadalupe mentioned that the Records had been purchased and did Kim receive the receipt. Ms. Guadalupe will print a new receipt for Kim to pay Ms. Shari.
4. New Business
 - a. Teacher Requests: There were no new teacher requests, but Ms. Guadalupe asked about how Ms. Tamara would go about spending the \$100.00 allocated to Ms. Kim's class. Ms. Kim will not be returning and all of her Montessori Materials and other personal belongings were cleared from the classroom at Spring Break. Kim Scott checked the original request and explained she only need turn in receipts. We suggested finding out what other needs Ms. Tamara might have so that we can help her and her students out. We also suggested that if there are still Scholastic Dollars available, to help. Maggie said that she had a Montessori Teacher friend getting rid of a lot of her stuff. The upshot is we are all willing to help and spread the need to the PTO at large. Ms. Guadalupe will check in with Ms. Tamara and coordinate with Angele regarding what is needed.

- b. Elections: Rebecca is preparing the Election Nomination forms and letter to go out to the parents. We have to vote/announce the vote at the May meeting according to our bylaws. It has been requested that teachers and the office have extra Nomination forms.
- c. Field Day: Ms. Guadalupe will confirm the date, Rebecca, Angele and Ms. Guadalupe will definitely work together to get it going. Rebecca will contact Lorraine regarding the Field Day folder. We need to start this as soon as possible!
- d. Robotics Fundraiser: Dixon Financial Services only received two DMCS families for taxes, so he has been asking other clients to make donations. Donny also intends to request donations from some of the local organizations such as the Lions Club. The Goal is to raise \$8,000 for 10 robots, and Donny would like to raise at least \$2,000. He asked what we thought about raffling a donated IPAD. We all felt that we were okay with it, but wanted to see the students who will benefit from the money do the work involved with selling tickets.

5. Old Business

- a. Request for Ipad screen replacement. The IPAD was evaluated by Ms. Krista and she recommended replacement. The PTO voted to approve the purchase of the replacement screen.
- b. Parking Lot Safety: Angele still plans on contacting her engineer friend and the UC Davis department of Urban Planning(?) Maggie will check with her CHP husband about any programs they may have.
- c. Dragonfly Dinner: No figures available but we all had a good time!
- d. PTO Website: Angele will work on this primarily over the summer but check out the mock up at DMCS.Info

6. Chair reports

- a. Volunteer Committee
- b. Fundraising Chair: Kelly Kosiewicz
 - 1. Boxtops and Labels: JoAnn Pereira
 - 2. Scrip: Jeff Poteet: Jeff is really hoping that now that he and Barb have access to Scrip, they can really get the programs out to parents.
 - 3. Papa Murphy's: Donny gave Kim a check for 104.00 Stacey had more stickers for next week.
 - 4. Current fundraising event: Read a Thon, Bulb Sales. A check was deposited for \$438.00 from the Bulb fundraiser.

5. Between the March and April meetings Donny emailed the group regarding a fundraiser opportunity with Vacaville Commons. We decided that the terms were too ambitious and that it wasn't clear which businesses would be participating so we passed.
 6. We have been chosen for a Fireworks booth. Some details are being worked out. When everything is firm, we will detail more information.
- c. Spirit Chair: Maggie Vieira
1. Spirit Day
 2. Spirit Events : the next event is a teacher lunch on May 7th.
 3. Large Bulletin board: Maggie will be refreshing that with a testing/great minds at work theme.
 4. End of year. Maggie would still love to have Massages for the teachers. Ms. Guadalupe suggested Friday the 6th since all the teachers have to clear out the classrooms for waxing.
 5. Maggie asked for feedback about the Wild Life Assembly as it is expensive, we all felt the Kids never get tired of it and they always bring different animals so lets continue with it.
- d. Academic Enrichment: Heather Stokes
1. Art : Mark Hesling: Mark is hosting Art in the Garden on April 23rd. All the places have filled for this event.
 2. Science: Rwanie Kraak
 3. Music
 4. Physical Education: Beth Ockenden
 5. Technology
 6. Library: Jessica Hansen
- e. Site Beautification Committee
1. Garden: Loraine Covello: There will be Bubbles in the Garden on April 18th. There will be a sign up sheet for parents to come and make bubbles with students throughout the day!
- f. Publicity Committee—Angele Boudreaux and Missy Balance. Angele was concerned about some of the guidelines regarding Publicity. Rebecca and Donny assured her that they were suggestions and guidelines. The individual(s) in a committee position needs to have the ability to play to their strengths. She asked about photographing events and we explained the process of photos going through the office for approval based on parent consent forms.

g. Review Committee:

7. Confirm Next Meeting Date May 13th, 2014 at 6:30 pm.

8. Adjournment 8:00.